

CODE OF CONDUCT

Code of conduct for students

1. Every student should have an obligation to comply with national, state and local laws.
2. His/her dress should be neat and dignified. He/she should on no account be dressed so as to become an object of excitement or ridicule or pity at the hands of other students.
3. Student should display the identity card while in the college campus or outside for college related work.
4. Student should be disciplined in all the activities of the college.
5. Student should be punctual in attendance in respect of his class. He should attend all lectures and practical held during the academic session. Failure to secure the minimum percentage of attendance will make the student ineligible to sit in the Annual examinations.
7. Student should abide by the rules and regulations set by the library.
8. Student should not use mobile phone in classroom to interrupt teaching process.
9. Misbehaviour towards teachers or any other employee of the college will be treated as punishable offence.
10. Student who is found guilty of misconduct/indiscipline as per the regulation of university, he/she, on the advice of the principal to the Vice Chancellor, may be expelled/rusticated, for a stated period / debarred from the university for a stated period/fined with a sum of rupees that may be specified/debarred from appearing in the university examination for one or more years/have appeared, cancelled.
11. Any individual or collective act of ragging or eve teasing constitutes gross indiscipline and will be dealt with under the university ordinance.
12. The principal and chief proctor should be immediately informed of the cases of ragging. Abetment to ragging will also amount to ragging.
13. Punishment for ragging includes rustication of a student or students, for a specific number of years / cancellation of the result of the examination in which he may have appeared.
14. It may be noted that the college takes a serious view of any individual / group which indulges in verbal threats, taunts and harassment and physical intimidation, assault etc. Stern disciplinary action will be taken and may include expulsion from the college.

Code of conduct for faculty members

1. Faculty members should organize and promote all activities which foster a feeling of universal brotherhood and tolerance for all religions amongst the students.
2. They should take a stand against unhealthy and bad customs and practices in modern society and must strive their best to instill in the minds of students the principles of co-operation and social service.
3. They should co-operate with and secure the co-operation of other persons in all activities which aim at the improvement of the moral, mental and physical well-being of students.
4. Faculty members should be temperate and sober in their habits. They should scrupulously avoid smoking, chewing of betel leaves, consumptions of Intoxicants (alcohol, tobacco, drugs etc.) and such other undesirable habits in the presence of students and within the precincts of the college.
5. They should have an exemplary moral character. Their dealing with the members of the opposite sex in the college or outside, should be decorous and dignified.
6. Faculty members should be the supporter of freedom of thought and expression and the development of scientific temper in themselves and their students.
7. Faculty members are usually required to avoid all forms of discrimination based on ethnicity, gender, age, religion, sexual orientation and disability. They should make sure that all students have equal access to learning and that a non-hostile environment is created to facilitate learning.

Academic codes

1. It is the obligation of faculty members to meet with their classes, grade, work fairly and promptly, holding office hours and conform in their teaching to course description and syllabi
2. Faculty must follow rules concerning academic honesty, and follow other rules of scholarly integrity within their discipline including not faking data

3. Orienting the students about the programmes offering the prescribed courses as per the academic calendar, course plan and college routine.
4. Maintaining attendance and performance records of all students pursuing the course(s) he offers.
5. Conducting all in-semester examinations/assessments/evaluations.
6. Participating in all evaluation and result generating process of the University, wherever asked for.
7. Assisting and cooperating in all activities of the University or College meant for better academic pursuit.

Code of conduct for officials and support staff—

1. Demonstrate courtesy and respect in dealing with students, academic employees and supporting staff.
2. Have an obligation to obey national, state and local laws.
3. Be familiar with all aspects of the college's policies and criteria and be prepared to implement them.
4. Give faculty assignment according to their interest and potential and to provide adequate time to successfully perform them.
5. Be precise and clear in conversing with faculty and staff so that they may understand what is expected from them.
6. Establish and maintain healthy and friendly relations with other administrative staff while observing due limitations.
7. Ensure that faculty and staff members are provided with the tools needed to do their jobs.
8. Be cautious in the expenditure of the college funds and observe fair bidding practice.
9. Avoid activities showing partiality.
10. Refrain from remarks and language that could be thought racist, sexist or discriminatory.