

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-2017

1. Details of the Institution

1.1 Name of the Institution

Govt. Raza P.G. College

1.2 Address Line 1

Khushrobagh Road

Address Line 2

-

City/Town

Rampur

State

Uttar Pradesh

Pin Code

244901

Institution e-mail address

grpc_rmp10@rediffmail.com

Contact Nos.

0595-2340111

Name of the Head of the Institution:

Dr. Saeeda Begum

Tel. No. with STD Code:

0595-2340111

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.7	2005	2010
2	2 nd Cycle	B	2.40	2013	2018
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 2013-2014 _____ (31.03.2015)
- ii. AQAR _____ 2014-2015 _____ (28/02/2016)
- iii. AQAR _____ 2015-2016 _____ (18 /10/2016)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Nil

1.11 Name of the Affiliating University (for the Colleges)

M.J. P. Rohilkhand University
Bareilly

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1.Preparation and resubmission of development projects. **2.** Enhanced ICT Usage. **3.** Promotion of researching. **4.** Encouraged student services **5.** Strengthening social & cultural activities. **6.** Promotion of sport activities **7.** Monitoring of RUSA construction

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Stimulation of teachers for researching.	1. More teachers could be mobilized for writing articles / research papers and attending the academic conferences for the purpose. One CST project and one CSIR project are going presently.
2. Construction of two class room, one computer room and one toilet.	2.The RUSA could release first instalment of grant. The construction of two class room, one

<p>3. Automation of library</p> <p>4. Upgradation/ renovation/ setting of seminar room and smart room.</p> <p>5. Expansion of one Botany lab.</p> <p>6. Expansion of computer room by acquiring more computers.</p> <p>7. Organized one National Seminar.</p>	<p>computer room and one toilet has finished almost. Further grant from RUSA is awaited for construction.</p> <p>3. Preparation for automation of library has started but the grant from the RUSA is awaited.</p> <p>4. Upgradation / renovation / setting of seminar room and smart room will be done on receipt of grant sanction by the RUSA.</p> <p>5. Expansion of one Botany lab will be done on receipt of grant sanction by the RUSA.</p> <p>6. More computer system will be installed on receipt of grant sanction by the RUSA.</p> <p>7. One national seminar was organized successfully and the college earned considerable repute for the same.</p>
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Govt. Institution

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	14	-	-	-
PG	14	-	-	-
UG	03	-	-	-
PG Diploma				
Advanced Diploma				

Diploma				
Certificate				
Others				
Total	31	-	-	-

Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	All programme

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
58	46	12	-	-

2.2 No. of permanent faculty with Ph.D.

56

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	35	-	-	-	-	-	-	1	35

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	93	02
Presented papers	05	90	02
Resource Persons	-	03	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Promotion of use of AV (Multimedia, LCD, OHP)

2.7 Total No. of actual teaching days

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar Coding, Multiple choice Questions

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

Title of the programme	Total no. of students appeared	Distinction %	Division			Pass (%)
			I %	II %	III %	
B.A.	987	-	-	-	-	Result awaited
B. Sc.	381	-	-	-	-	
B.Com.	265	-	-	-	-	
M.A. Hindi	42	-	-	-	-	
Urdu	78	-	-	-	-	
English	72	-	-	-	-	
Geography	33	-	-	-	-	
Economics	15	-	-	-	-	
History	53	-	-	-	-	
Pol. Sci.	48	-	-	-	-	
Psychology	23	-	-	-	-	
M.Sc.	09	-	-	-	-	

Zoology						
Botany	10	-	-	-	-	Result awaited
Chemistry	13	-	-	-	-	
Physics	10	-	-	-	-	
Math	37	-	-	-	-	
M. Com.	63	-	-	-	-	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

By promoting use

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	8
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	5
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	11	-	-
Technical Staff	22	07	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Teachers were stimulated to apply for the major and minor project.
2. Norms relating to new Ph.D. norms and work shop of research methodology was circulated among teachers
3. Teachers were generously granted leave for attending seminars/ conferences.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	02	0	0
Outlay in Rs. Lakhs	0	26.06	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	0
Outlay in Rs. Lakhs	-			0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	19	0
Non-Peer Review Journals	00	05	-
e-Journals	02	04	0
Conference proceedings	02	36	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3	CST/CSIR	26,06,000/-	600,000/-
Minor Projects	-	-	-	-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	1	-	-	-
Sponsoring agencies	-	1.UPSHD	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	01	-	02	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

11

04

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 2 Any other 3

3.21 No. of students Participated in NSS events:

University level 400 State level -
National level - International level -

3.22 No. of students participated in NCC events:

University level 105 State level 20
National level 12 International level 0

3.23 No. of Awards won in NSS:

University level - State level -
National level - International level -

3.24 No. of Awards won in NCC:

University level 0 State level 04
National level 03 International level -

3.25 No. of Extension activities organized

University forum	-	College forum	-		
NCC	07	NSS	9	Any other	7

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Literacy Mission Programme at district level.
- Voter Awareness Programme at district level.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13.805Acre	-	-	13.805Acre
Class rooms	29	-	-	29
Laboratories	16	-	-	16
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-		-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		-
Others	-	-		-

4.2 Computerization of administration and library

1. Most of the correspondence work, salary statements, Income tax matters, Examination forms, and Scholarship matter, have become computerized in office.
2. The library has already received 03 PC, software, Xerox machine for the start of automation process. The College has demanded the grant for expenditure involved in computerized indexing of 100,000 books.

4.3 Library services:

	Total		Newly added		Existing	
	No.	Value	No.	Value	No.	Value
Text Books	81603	6302063	-	-	81603	6302063
Reference Books	5096	89815	-	-	5096	89815
e-Books	-	-	-	-	-	-
Journals	32	153949	-	-	32	153949
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	55	22	5	10	1	3	25	3
Added	-	-	-	-	-	-	-	-
Total	55	22	5	10	1	3	25	3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<ol style="list-style-type: none"> 1. Several teachers have obtained computer training 2. Certificate courses in computer application for students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	13,000
ii) Campus Infrastructure and facilities	5,000
iii) Equipments	11,40,000
iv) Others	89,000
Total :	12,47,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Various support services (Proctoreal board, Anti ragging cell, female warden, Grievance redressal cell, remedial coaching committee, NET-SET coaching committee, Book bank facilities, Guidance and counselling cell, Parent teacher association are indicated in Annual magazine of College, Admission brochure, Notice board and display board.)

5.2 Efforts made by the institution for tracking the progression

The convener of different student support services committee monitor the progress of committee and the scheme is communicated to Principal as a routine affair.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5475	1090	-	-

(b) No. of students outside the state

89

(c) No. of international students

-

Men	No	%	Women	No	%
	2807	42.7		3758	57.24

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2747	1066	97	2697	11	6618	2608	1063	16	2878	11	6576

Demand ratio 1:1.4

Dropout 1.8 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Career guidance cell
2. Remedial coaching for entry in services.
3. NET- SET coaching
4. Placement activities

No. of students beneficiaries

263

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

There is a "Counselling and Guidance Cell" in the college. Many students approached the members of the cell and achieved guidance for their career prospects, entrance exam strategies and annual exam preparation.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

1. During NSS camps gender sensitization programmes were organized to the promote awareness on the issue.
2. During the youth festivals programmes and plays were organized through students to emphasize the importance of issue.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	not known	not known
Financial support from other sources	-	
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To offer a higher education systems with a view of producing a man power of highest quality to meet multiple needs of economy and development of knowledgeable society.

6.2 Does the Institution has a management Information System

The Institution is a Govt. Institute and most of the important communication between college and directorate of higher education, U.P. are made through internet.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Feedback obtained from students and alumni, regarding curriculum and evaluative process has been communicated to BRS and its members. Proposal for diversification of courses are under preparation.

6.3.2 Teaching and Learning

Attempts made by IQAC for securing computer centre building, smart phone and automation in Library are likely to be fruitful.

6.3.3 Examination and Evaluation

Examination and evaluation system of the affiliating University (M.J. P. Rohilkhand University, Bareilly) are being followed. However, internal evaluation is being done through routine tests, seminars and debates.

6.3.4 Research and Development

One major CST and one CSIR research project (under is being supervised under Dr. Baby Tabassum and Dr. Surendra Kumar Department of Zoology.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The Library of the college is likely to undergo automation. Efforts made in this direction are likely to be materialized.

6.3.6 Human Resource Management

The routine management of human resources is done by the Principal, Heads of departments, different committees formed for the purpose.

6.3.7 Faculty and Staff recruitment

The college is a Govt. Institutions. The recruitment of teaching faculty is done by the UPSC and Directorate of Education. The recruitment of non- teaching faculty is done by Principal with help of committee framed per Govt. rule.

6.3.8 Industry Interaction / Collaboration

The college has tried to established lineage with the local industries of the area. The students of B.Sc. Industrial Chemistry are sent to local industries for practical training.

6.3.9 Admission of Students

B.A., B.Sc., B.Com, M.A, M.Com-merit based
 M.Sc. University level entrance test
 Ph.D. State level entrance test

6.4 Welfare schemes for

Teaching	As per U.P. Govt. Rules
Non teaching	As per U.P. Govt. Rules
Students	Scholarship, free ship, book bank, College Guidance Cell

6.5 Total corpus fund generated

1345659

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			✓	Committee
Administrative			✓	Committee

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is affiliated to M. J. P. Rohilkhand University.
 Examination and Evaluation process

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The college will make efforts to present its case for consideration for "Autonomous college status". Efforts have been started in this connection.

6.11 Activities and support from the Alumni Association

The Alumni Association of the college is already operational. Meetings are held for driving the division and guidance from Alumni Association.

6.12 Activities and support from the Parent – Teacher Association

Meeting of present teacher Association was held and the feedback obtained from parents regarding syllabus, opening a new course and development of the college have been noted down.

6.13 Development programmes for support staff

Various support facilities (loan, medical, study leave, seminar participation, and faculty development programme) offered by UP Govt. College teachers are given to the staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Regular cleaning and plantation of campus are performed in routine way. Solar light have been installed at four points.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Various type of cultural and academic competition were organized.
2. The Alankaran Samaroh was organized to facilitate the top rankers of each class. Parents were also invited.
3. The youth festivals was organized which lasted 3 days.
4. Organization of Kaumi Ekta Week.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Adequate effort were made to obtain grant from RUSA in order to construct two rooms, one computer room, one toilet .
2. Adequate effort were made to obtain grant from RUSA in order to start automation of library, purchase more computers, expand Zoology lab and to establish smart room/seminar room .
3. Organization of one National Seminar.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Organization of youth festivals to promote social, cultural, academic activities.
2. Organization of Alankaran Samaroh to facilitate merit rankers.

****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness/ protection

1. The eco-restoration club of the college perform several activities to create environmental awareness/ protection.
2. More plantation activities were performed by the students.
3. Cleaning campaign was regularly performed by the students and staff.

7.5 Whether environmental audit was conducted ? Yes No

7.6 Any other relevant information the institution wishes to add

The strength and weakness of the college have been worked out. Long term plan of action for increasing the building, infrastructure, usage of ICT, automation of library and promotion or research have been work out.

8. Plan of a institution for next year

1. Completion of construction of two class rooms, one computer room and one toilet.
2. Automation of library.
3. Promotion of research.
4. Organization of one National Seminar.
5. Enrichment of computer room.

Signature of Coordinator, IQAC

Signature of Chairperson, IQAC

